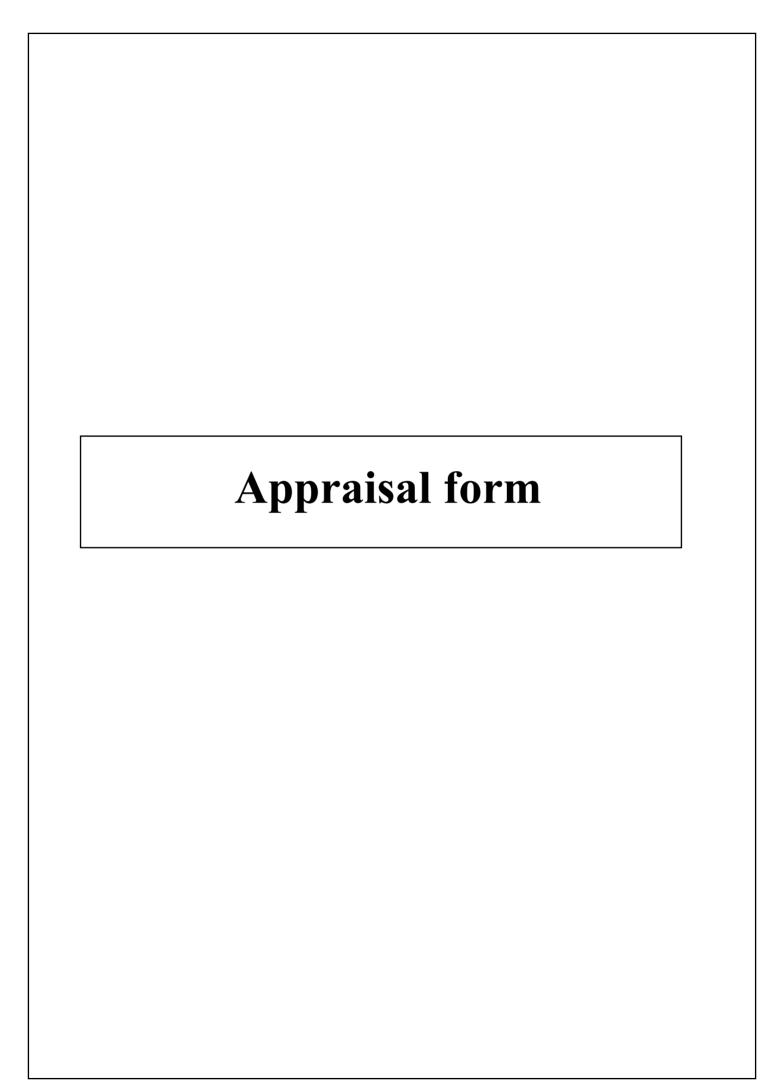
Criterion 6 - Governance, Leadership and Management

Key Indicator - 6.3 Faculty Empowerment Strategies

QlM 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

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Sr. No.	Particulars	Page No.
1	Appraisal form 1.1 Faculty appraisal form (Sample of 2 faculty members)	1 - 20
2	Individual Record 2.1 Individual Record format 2.2 Sample Individual Record	21 - 29 21 26





Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



ISO 21001:2018 Certified

Annual Performance Appraisal Report (Assistant Professor Stage I and Stage II) As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year 2023-2024

(Information provided should pertain to the academic year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

- 1. Name (in Block Letters): PRASHANT PRAKASH KAMBLE
- 2. Father's Name/Mother's Name: PRAKASH SHANKAR KAMBLE
- 3. Date and Place of Birth: 16/12/1990
- 4. Sex: MALE
- 5. Marital Status: UNMARRIED
- 6. Nationality: INDIAN
- 7. Department: BAMMC
- 8. Current Designation and Academic Level: PROGRAM COORDINATOR
- 9. Date of last Appointment/Promotion: 01/06/2023
- 10. Category (SC/ST/OBC/PWD/General): GENERAL
- 11. Address for Correspondence (with Pin Code): 112/B, JAI BHAVANI APT. YESUBAI COMPOUND, BEHIND GANESH TEMPLE, V S ROAD, VIRAR (E) 401305.
- 12. Address: 112/B, JAI BHAVANI APT. YESUBAI COMPOUND, BEHIND GANESH TEMPLE, V S ROAD, VIRAR (E) 401305.

Telephone No.: 7030699307 Mobile No.: 7030699307

13. Permanent Address (with Pin code), in case different from SI.No.11: SAME AS ABOVE

APAR as per CAS 2018 (Assistant Professor)

Page 1 of 8





Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN

COLLEGE OF ARTS & COMMERCE





14. Academic Qualifications:

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation	BAMMC	University of Mumbai	2013-2014	59.8%	В	Advertising
Post- Graduation	MACJ	University of Mumbai	2020-2021	51.88%	В	Journalism
Other Examinations, if any	UGC NET	NTA	2021			Mass Communicat on

15. Research Degree (s) NA

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.				
Ph.D/D.Phil.				
D.Sc/D.Lit.				

- Courses taught at various levels during the academic year (Name the course giving details):
 - a) Undergraduate: FYBAMMC Visual Communication, SYBAMMC Introduction to Photography, Mass Media Research, TYBAMMC - Advertising and Marketing Research, Media Planning and Buying.
 - b) Postgraduate: NA
- 17. Field of Specialization under the Subject/Discipline FYBAMMC Visual Communication, SYBAMMC - Introduction to Photography, Mass Media Research, TYBAMMC - Advertising and Marketing Research, Media Planning and Buying.

APAR as per CAS 2018 (Assistant Professor)



Page 2 of 8



Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN





ISO 21001:2018 Certified

- 18. Details of Course/Programmes/Workshop/MOOCs attended or completed. NA
- 17.1 Details of refresher/orientation course/research methodology/workshop/syllabus upgradation/teaching-learning-evaluation/technology programmes/Faculty Development Programme NA

C. N.	Dataila	Dl	Period		San and a long of Organising Agangu
Sr.No.	Details	Place	From To		Sponsoring/Organising Agency
1	FDP on The Art and Science of Research	Mumbai			Thakur Ramnarayan College of Arts and Commerce
2	FDP on Research Proposal and Academic Writing	Mumbai			Deviprasad Goenka College of Management studies
3	Workshop on Script Writing and Filmmaking	Mumbai			Senseindia Foundation
4	Samagra MDP	Mumbai			Thakur Ramnarayan College of Arts and Commerce

17.2 MOOCs completed with e-verification - NA

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other	E- certification no.

17.3 Contribution towards development of e-content/MOOCs in 4-quadrants - NA

S.No	Details of E- contents/MOOC s in 4-quadrants		Course	Sponsoring Agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs - NA

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E-certification no.

APAR as per CAS 2018 (Assistant Professor)



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Thakur Educational Trust's (Regd.) THAKUR RAMMARAYAN COLLEGE OF ARTS & COMMERCE



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PART-B: ACADEMIC PEREFORMANCE ASSESSMENT

(Please refer to "Detailed Guidelines" for completing Part B

SECTION B.1:

TEACHING, LEARNING, EVALUATION RELATED ACTIVITIES

- 1. Teaching Activity (Details of Lectures, Tutorials, Practicals, and other teaching related activities) Grading Criteria:
- 1. 80% & above Good
- 2. Below 80% but 70% & above Satisfactory
- 3. Less than 70% Not Satisfactory

Year/ S.No. Semeste		Course	Level (PG/UG	Teaching Mode	Tutorials/Pr Other re	Lectures/ Tutorials/Practicals/ Other related activities	
	r)		Classes Assigned	Classes Taught	Classes Taught
1	I	Visual Communi cation	UG	Classroom Dicussion	48	48	100%
2	II	Introducti on to Journalism	UG	Classroom Dicussion	48	48	100%
3	III	Introducti on to Photograp hy	UG	Practical Sessions	36	36	100%
4	III	Computers s & Multimedi a	UG	Practical Sessions	36	36	100%
5	IV	Mass Media Research	UG	Classroom Dicussion	48	48	100%
6	IV	Electronic Media II	UG	Classroom Dicussion	36	36	100%
7	V	Advertisin g and Marketing Research	LIG	Classroom Dicussion	48	48	100%
8	VI	Media Planning and Buying	UG	Classroom Dicussion	48	48	100%
(Grading						





Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



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Section B.2 ADMINISTRATIVE SUPPORT, PARITICIPATION IN STUDENT'S COCURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.

2. Student related activities/Research Activities Grading criteria:

Good – Involved in at least 3 activities Satisfactory – 1-2 activities Not-satisfactory – Not involved/undertaken any of the activities

(a) Administrative responsibilities such as Head. Chairperson/Dean/Director/Coordinator, Warden etc.

Nature of Activity	Designation	Institution/Department	Period		
			From	То	
Coordination in among the department	Coordinator	BAMMC	2023-	2024	
-	Coordination in among the	Coordination in among the Coordinator	Coordination in among the Coordinator BAMMC	Coordination in among the Coordinator BAMMC 2023-	

(b) Examination and evaluation duties assigned by the college/university or attending the examination paper evaluation.

Sr.No.	Nature of Activity	Designation	Institution/Department	Period
1	Exam Supervision	Senior Supervisor	ВАММС	2023- 2024

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level	Institution/Department	Period	
		(UG/PG)		From	То
1	Photography Exhibition	UG	BAMMC	19/08/ 2023	19/08/2023
2	Intercollegiate Media Fest "Darbar"	UG	ВАММС	20/01/ 2024	20/01/2024
3	Photowalk Natural Photography - National Park	UG	BAMMC	03/08/2023	03/08/2023
4	Master Class on Animation	UG	BAMMC	08/08/ 2023	08/08/2023
5	Field visit Accord Equips	UG	BAMMC	08/08/	08/08/2023





Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



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				2023	
6	Photowalk - Heritage of Mumbai and City Life	UG	ВАММС	11/08/ 2023	11/08/2023

(d) C	Organising	seminars/confere	ices/workshops,	other college	university	activities.	: N	A
-------	------------	------------------	-----------------	---------------	------------	-------------	-----	---

Details	Place	Period		Sponsoring/Organising Agency
		From	То	
	Details	Details Place		

APAR as per CAS 2018 (Assistant Professor)

Page 4 of 8

(e) Evidence of actively involved in guiding Ph.D students. : NA

Level of Guidance	Registered	Thesis/Dissertation Submitted	Degree Awarded	

(f) Conducting minor or major research project sponsored by national or international agencies. : **NA**

S.No.	Title	Period		Major/Minor	Sponsoring/Organisin	
		From	То		g Agency	

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals. : NA

S.No.	Title of the	Journal Name	Year	Vol. No.	Page No.	ISSN No.	Impact Factor	Whether SCOPUS Indexed	Authorship	Reference number of UGC-
	paper									CARE List

Note

Impact factor to be determined as per Thomson Reuters list





Thakur Educational Trust's (Regd.)

THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



ISO 21001:2018 Certified

The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - · Joint Author

OVERRALL GRADING FOR B.2

No. Of Activities covered*	
Overall grading	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)

APAR as per CAS 2018 (Assistant Professor)

Page 5 of 8

SUMMARY OF GRADING FOR THE ACADEMIC YEAR

S.No.	Activity	Section	Gradation (To be given/verified by HoD)
1.	Teaching Activity	B.1	
2.	Student Related/Research Activity	B.2	

Overall Grading for the Academic Year for the Section B.1 and B.2*

Good: Good in teaching and satisfactory or good in activity in Section B.2 Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2.

Not Satisfactory: If neither good nor satisfactory in overall grading

APAR as per CAS 2018 (Assistant Professor)

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^{*}Note: Overall Grading for the Academic Year is to be defined as follows:



Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN





ISO 21001:2018 Certified

PART-C: OTHER RELEVANT INFORMATION

- (a) Membership/Fellowship of Learned bodies/Societies: NA
- (b) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained: **NA**
- (c) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. Not mentioned earlier. **NA**
- (d) Future Plans (In approximately 150 words):

LIST OF ENCLOSURES: (Please attach self-certified copies of certificates, sanction orders, papers, etc. Wherever necessary)

1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17
8.	18
9.	19
10	20

APAR as per CAS 2018 (Assistant Professor)

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Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



ISO 21001:2018 Certified

PART-D - DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be canceled and I may be subjected to legal/disciplinary proceedings.

Date: 2'3 \03 \2024

Place: Mumbai

ASSI. Professor. Signature & Designation of the Applicant

Certified that Prashant P Kamble has been working as ASSA: Professor in this Department since 2023 - 2024

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/documents provided and enclosed herewith by the applicant.



Head of the Department Centre

APAR as per CAS 2018 (Assistant Professor)

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Thakur Educational Trust's (Regd.) THAKUR RAMNARAYAN COLLEGE OF ARTS & COMMERCE



ISO 21001:2018 Certified

Annual Performance Appraisal Report (Assistant Professor Stage I and Stage II)

As per CAS 2018

(To be submitted at the end of every academic year)

Academic Year: 2023-24

(Information provided should pertain to the academic year referred above)

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

- 1. Name (in Block Letters): RANJANI SHUKLA
- 2. Father's Name/Mother's Name: SANKATHA PRASAD SHUKLA
- 3. Date and Place of Birth: 09/03/1996
- 4. Sex: Female
- 5. Marital Status: Married
- 6. Nationality: Indian
- 7. Department: Arts
- 8. Current Designation and Academic Level: Assistant Professor, Masters
- 9. Date of last Appointment/Promotion: 04/06/2019
- 10. Category (SC/ST/OBC/PWD/General): General
- 11. Address for Correspondence (with Pin Code): C-903, Happy Home Residency, Kanakia Road, Mira Road (East) 401107
- 12. Address: C-903, Happy Home Residency, Kanakia Road, Mira Road (East) 401107
- 13. Telephone No.: 8850669832
- 14. Mobile No.: 7900170668
- 15. Permanent Address (with Pin code), in case different from SI.No.11: C-903, Happy Home Residency, Kanakia Road, Mira Road (East) 401107

APAR as per CAS 2018 (Assistant Professor)

Page 1 of 9



16. Academic Qualifications:

Examination	Name of Exam	University	Year of Passin g	Percentage of Marks obtained	Division/ Class/ Grade	Main Subjects
Graduation	B.A.	University of Mumbai	2016		A+	Economics
Post- Graduation	M.A.	University of Mumbai	2018		A+	Economics
Other Examinations, if any	NET, SET	NTA	2019	69.33	-	-

17. Research Degree (s) NA

Degrees	Name of the University	Title of dissertation/thesis	Date of submission	Date of award
M.Phil.	-			
Ph.D/D.Phil.	-			
D.Sc/D.Lit.	-			

- 18. Courses taught at various levels during the academic year (Name the course giving details):
 - a) Undergraduate: Microeconomics, Macroeconomics, Public Finance, Indian Economy, Research Methodology, Environmental Economics, Business Economics.
 - b) Postgraduate: NA
- 19. Field of Specialization under the Subject/Discipline: Economics

APAR as per CAS 2018 (Assistant Professor)



Page 2 of 9

- 20. Details of Course/Programmes/Workshop/MOOCs attended or completed.
- 17.1 Details of refresher/orientation course/research methodology/workshop/syllabus upgradation/teaching-learning-evaluation/technology programmes/Faculty Development Programme

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	То	
1		TRCAC,	24/08/20	24/08/20	RDC of TRCAC
	How to	Seminar	23	23	
	Write a	Hall			
	Quality				
	Research				
	Paper				
2	Webinar on	TRCAC,	11/03/20	11/03/20	RDC of TRCAC
	IPR	Seminar	24	24	
		Hall			

17.2 MOOCs completed with e-verification - NA

S.No.	Details of MOOC	Subject	Certification providing agency	Date of certification	Level (UG/PG/Other)	E- certificatio n no.

17.3 Contribution towards development of e-content/MOOCs in 4-quadrants - NA

S.No	Details of E-contents/MOOC s in 4-quadrants		Course	Sponsoring Agency	Year	Level (UG/PG/Other)

17.4 Contribution towards conduct of MOOCs - NA

S.No.	Details of MOOC	Subject	Sponsoring agency	Level (UG/PG/Other)	E- certification no.

APAR as per CAS 2018 (Assistant Professor)



Page 3 of 9

PART-B: ACADEMIC PEREFORMANCE ASSESSMENT

(Please refer to "Detailed Guidelines" for completing Part B

SECTION B.1:

TEACHING, LEARNING, EVALUATION RELATED ACTIVITIES

- 1. Teaching Activity (Details of Lectures, Tutorials, Practicals, and other teaching related activities) Grading Criteria:
- 1. 80% & above Good
- 2. Below 80% but 70% & above Satisfactory
- 3. Less than 70% Not Satisfactory

S.No.	Year/ Semester	Course/ paper	Level (PG/UG)	Teaching Mode	Lectures/ Tutorials/P	racticals/	% of Assigned Classes	
						ed activities		
					Classes	Classes	Taught	
					Assigned	Taught		
1	I		UG	Classroom	36	36	100%	
		Microecon		Discussion				
		omics-I						
2	H	Microecon	UG	Classroom	36	36	100%	
		omics-II		Discussion				
3	III	Macroeco	UG	Classroom	36	36	100%	
		nomics-I		Discussion				
4	IV	Macroeco	UG	Classroom	36	36	100%	
		nomics-II		Discussion				
5	V	Research	UG	Classroom	48	48	100%	
		Methodolo		Discussion				
		gy-I						
6	VI	The second secon	UG	Classroom	48	48	100%	
		Methodolo		Discussion				
		gy-II						
7	V	Advanced	1000000	Classroom	48	48	100%	
		Microecon		Discussion				
		omics-III						
8	VI	Advanced	UG	Classroom	48	48	100%	
		Macroeco		Discussion				
2		nomics-III						
9	V	The state of the s	UG	Classroom	36	36	100%	
		Economic		Discussion				
		s-V						
10	VI		UG	Classroom	36	36	100%	
		Economic		Discussion				
		s-VI		1				
Gradin	g							



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Section B.2

ADMINISTRATIVE SUPPORT, PARITICIPATION IN STUDENT'S CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, PERSONAL DEVELOPMENT RELATED TO TEACHING AND RESEARCH ACTIVITIES.

2. Student related activities/Research Activities Grading criteria:

Good – Involved in at least 3 activities Satisfactory – 1-2 activities Not-satisfactory – Not involved/undertaken any of the activities

(a) Administrative responsibilities such as Head. Chairperson/Dean/Director/Coordinator, Warden etc.

S.No.	Nature of Activity	Designation	Institution/Department	Period		
				From	То	
	Coordination among the departments	Coordinator	TRCAC/B.A.	2020	Till Date	

(b) Examination and evaluation duties assigned by the college/university or attending the examination paper evaluation.

S.No.	Nature of Activity	Designation	Institution/Department	Period	
1	Invigilation	Junior Supervisor	B.A.	Oct	Nov
2	Paper Assessment	Examiner	B.A.	Oct	Nov

(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.

S.No.	Nature of Activity	Level	Institution/Department	Period		
		(UG/PG)	1944	From	То	
1	Visit to RBI Monetary Museum	UG	TRCAC			
2	Kulture Karvaan	UG	TRCAC			

(d) Organising seminars/conferences/workshops, other college/university activities.: NA

S.No.	Details	Place	Period		Sponsoring/Organising Agency
			From	То	
1.	Career Guidance Session	Seminar Hall			TRCAC

APAR as per CAS 2018 (Assistant Professor)



Page 5 of 9

(e) Evidence of actively involved in guiding Ph.D students. : ${\bf N}{\bf A}$

Level of Guidance	Registered	Thesis/Dissertation Submitted	Degree Awarded
Ph.d			

(f) Conducting minor or major research projects sponsored by national or international agencies. : NA

S.No.	Title	Period		Major/Minor	Sponsoring/Organisin
		From	То		g Agency

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals. : NA

S.No.	Title of the	Journal Name	Year	Vol No	Page No.	ISSN No.		Whether SCOPUS Indexed	Authorship	Reference number of UGC-
-------	--------------	-----------------	------	-----------	-------------	-------------	--	------------------------------	------------	--------------------------------

	paper		CARE List
1	Evaluating Advancem ent of India in Achieving Economic Goals of Sustainable Developme nt	978-93 -93239 -79-2	
2	Comprehen sive Review on Plastic: The Present Scenario and The Effective Manageme nt of Its Waste	ISSN 2348-1 269	
3	Evaluating Progress of India to Achieve Gender Equality of Sustainable Developme		



	nt Goals (SDGs)			
4	Case Study			
	on Smart			
	City			
	Projects In			
	India: An			
	Aanalysis			
	of Indore			
	and Surat			

Note:

Impact factor to be determined as per Thomson Reuters list The Authorship is to be filled as follows:

- One of Two Authors
- For more than two Authors:
 - First/Principal/Corresponding Author
 - Joint Author

OVERRALL GRADING FOR B.2

No. Of Activities covered*	3+	
Overall grading	Good	

*Note:

Number of activities can be within or across the broad categories of activities.

(Please attach supporting documents as per requirement)



APAR as per CAS 2018 (Assistant Professor)

Page 6 of 9

SUMMARY OF GRADING FOR THE ACADEMIC YEAR

S.No.	Activity	Section	Gradation (To be given/verified by HoD)
1.	Teaching Activity	B.1	Good
2.	Student Related/Research Activity	B.2	Good

Overall Grading for the Academic Year for the Section B.1 and B.2* Good

*Note: Overall Grading for the Academic Year is to be defined as follows:

Good: Good in teaching and satisfactory or good in activity in Section B.2 Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity in Section B.2. Not Satisfactory: If neither good nor satisfactory in overall grading



APAR as per CAS 2018 (Assistant Professor)

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PART-C: OTHER RELEVANT INFORMATION

- (a) Membership/Fellowship of Learned bodies/Societies: NA
- (b) Literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained: **NA**
- (c) Please give details of any other credential, significant contributions, awards received, responsibilities, etc. Not mentioned earlier. NA
- (d) Future Plans (In approximately 150 words):

LIST OF ENCLOSURES: (Please attach self-certified copies of certificates, sanction orders, papers, etc. Wherever necessary)

1.Final Marksheet MA 11. 2. 12. 3. 13. 4. 14. 5. 15. 6. 16. 7. 17. 8. 18. 9 19. 10. 20.

APAR as per CAS 2018 (Assistant Professor)



Page 9 of 10

PART-D - DECLARATION

I have read the applicable guidelines, which are binding. I do hereby solemnly declare that the information given, the statements made and documents uploaded with this application form are correct and true to the best of my knowledge and belief. If any information given by me in this application is found to be false or misleading, my candidature is liable to be cancelled and I may be subjected to legal/disciplinary proceedings.

Date: 21/03/2024

Place: Mumbai

Rishukle Asst Professor.

Signature & Designation of the Applicant

Certified that Ms. Ranjani Shukla has been working as Assistant Professor in B.A. Department since June, 2019.

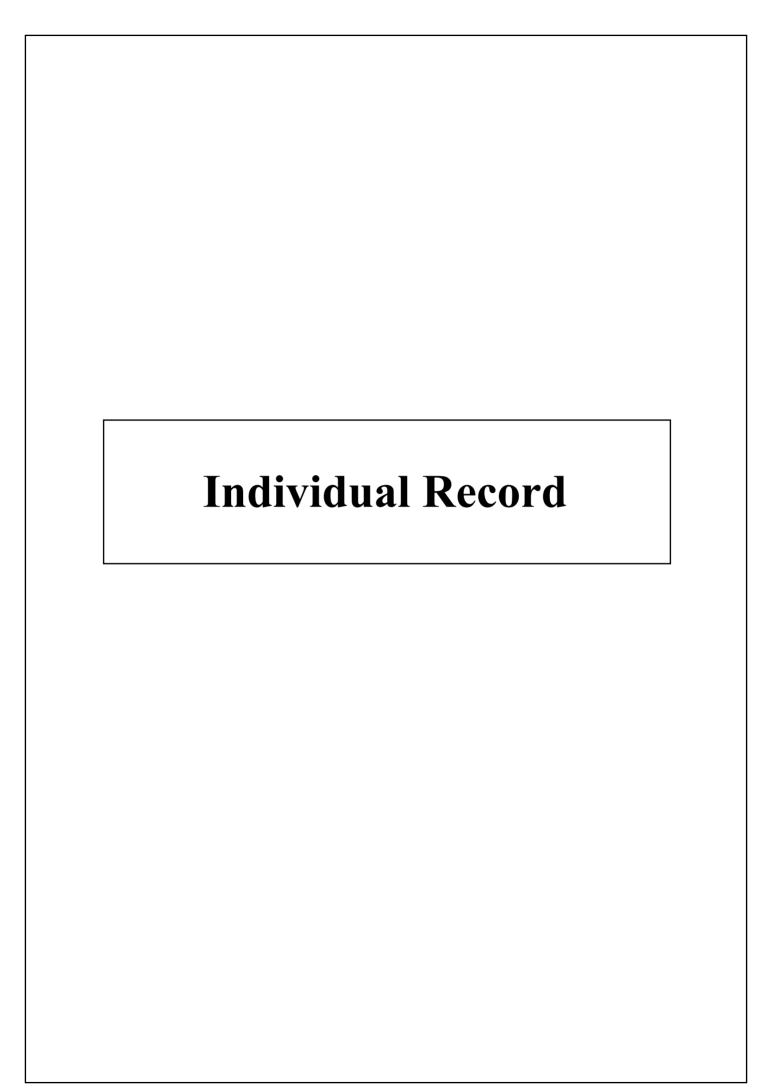
The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

The gradations have been verified on the basis of the performance of the applicant and the credentials/documents provided and enclosed herewith by the applicant.

MUMBAI 400 062

Head of the Department/Centre

APAR as per CAS 2018 (Assistant Professor)



THAKUR TRCAC/EOMS/PM/0 Doc. Ref. :-Thakur Ramnarayan College of Arts & Commerce Procedure Manual (PM) 01 Issue No. :-Part IV Issue Date :-01/11/2020 **Forms and Formats** Title Revision Rev. Date Section Page IP-02/15 Page 1 of 5 **Individual Record** 01/11/2020 A

(Institute name and logo)

TRCAC/IP/02/FRM/15	Revision: A

Individual Record

cademic	Year				

1. Co-curricular/Extra- curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue

2. Co-curricular/Extra- curricular/Extension Activities Organised

Date	Event	Organising Agency	Venue

Issued By: Principal	Reing	Approved By: Secretary	
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THAKUR ® TRUSTS

Thakur Ramnarayan College of Arts & Commerce

Doc. Ref. :- TRCAC/EOMS/PM/0

2 2

Issue No. :- **01**

Procedure Manual (PM)
Part IV
Forms and Formats

Issue Date :- 01/11/2020

Section	Page	Title	Revision	Rev. Date
IP-02/15	Page 2 of 5	Individual Record	A	01/11/2020

Issued By: Principal @sin



Approved By: Secretary

THAKUR TRCAC/EOMS/PM/0 Doc. Ref. :-Thakur Ramnarayan College of Arts & Commerce Procedure Manual (PM) Part IV Issue No. :-01 01/11/2020 Issue Date:-**Forms and Formats** Title Revision Rev. Date Section Page IP-02/15 Page 3 of 5 **Individual Record** A 01/11/2020

3. Leave Record

Date	Type of Leave	Reason	Details of
Date	Type of Leave	Reason	Documents
			Submitted

Issued By: Principal	sing	Approved By: Sec
----------------------	------	------------------

Approved By: Secretary

THAKUR TRCAC/EOMS/PM/0 Doc. Ref. :-Thakur Ramnarayan College of Arts & Commerce **Procedure Manual (PM)** Issue No. :-01 Part IV 01/11/2020 Issue Date:-**Forms and Formats** Section Title Revision Rev. Date Page IP-02/15 Page 4 of 5 **Individual Record** A 01/11/2020

4. Paper Setting Record

Course	Class	Date
	Course	Course Class

5. Paper Assessment Record

Examination	Course	Class	Date

Issued By: Principal	Rsing	Approved By: Secretary	3,100
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THAKUR

Thakur Ramnarayan College of Arts & Commerce

TRCAC/EOMS/PM/0 Doc. Ref. :-

01

Issue No. :-Issue Date:-

01/11/2020

Procedure Manual (PM) Part IV **Forms and Formats**

Page Title Revision Rev. Date Section IP-02/15 Page 5 of 5 **Individual Record** A 01/11/2020

Signature of Faculty

Date:

Issued By: Principal

Approved By: Secretary



Thakur Ramnarayan Educational Campus, S.V. Road, Dahisar (East), Mumbai - 400 068 Fel: 022 2828 1200 | Fax: 022 2828 1300 | www.trcac.org.in

TRCAC/IP/02/FRM/15

INDIVIDUAL RECORD

Revision: A

Academic Year: 2023-24

1. Co-curricular/Extra-curricular/Extension Activities Attended

Date	Event	Organising Agency	Venue
15/12/2023	Samagra: A Management Development Tra	IQAC	Seminar Hall
11/01/2024	Launch of BAMMC festival - Darbar	BAMMC	Ground floor
20/01/2024	BAMMC festival - Darbar	BAMMC	College Campus
24/01/2024 & 25/01/2024	I.T. & C.S. festival - Zettaabite	I.T. & C.S.	College Campus
06/03/2024	Women Empowerment Wellness Seminar	WDC	Seminar Hall
11/03/2024	Webinar on IPR & Patents, Design Filing	RDC	Online platform
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2. Co-curricular/Extra- curricular/Extension Activities Organised

Date	Event	Organising Agency	Venue
13/01/2024	Assisted in organising commerce fest - CO	B.Com, B.Com (A&F)	College campus
03/02/2024	Conducted a training session EMPLOYAB	P.H.E.	Room No: 304
10/02/2024	Parent-Teacher Meeting of F.Y.B.M.S.	T.L.P.	Room No: 902
26/03/2024	PPT (Ravi sir) - NEP Implementation	-	Seminar Hall

3. Leave Record

Date	Type of Leave	Reason	Details of Documents Submitted
09/12/2023	L.W.P.	Not well	-
15/01/2024	L.W.P.	Not well	-
16/01/2024	L.W.P.	Not well	-

4. Paper Setting Record

Examination Course	Class	Date
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IA-I	Production & Total Quality Management	SYBMS (Div-A & B)	16/01/2024
IA-I	Operations Research	TYBMS (Div-A & B)	24/01/2024
IA-I	International Finance	TYBMS (Div-B)	24/01/2024
Sem-End	Production & Total Quality Management	SYBMS (Div-A & B)	11/03/2024

5. Paper Assessment Record

Examination	Course	Class	No. of Papers Assessed
IA-I	Production & Total Quality Management	SYBMS (Div-A & B)	133
IA-I	Operations Research	TYBMS (Div-A & B)	134
IA-I	International Finance	TYBMS (Div-B)	66
Sem-End	Production & Total Quality Management	SYBMS (Div-A & B)	140
University Exam	Operations Research	TYBMS (Div-A & B)	216
University Exam	International Finance	TYBMS (Div-B)	105